

List of policies for local-authority-maintained schools <https://www.gov.uk/government/publications/statutory-policies-for-schools-and-academy-trusts/statutory-policies-for-schools-and-academy-trusts>

Policy	Review cycle		Approval level
Admission arrangements	Annually	https://www.sussex-road.kent.sch.uk/admission-arrangements/	KCC
Charging and remissions	Annually	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/dc38dfcf463f49259eb738d570743fc2/charging-and-remissions-policy.pdf to 09/2021	FGB
Data protection	3 Years	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/0325864a8ddb469eb15700da5a552d43/s-data-management-policy.pdf to 12/2021	FGB
GDPR policy and procedure	3 Years	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/0325864a8ddb469eb15700da5a552d43/s-data-management-policy.pdf to 12/2021	FGB
Register of pupils' admission to school and attendance	Live document	Held on Arbor – not in the public domain	Headteacher
School information published on a website	Live document	https://www.gov.uk/guidance/what-maintained-schools-must-publish-online Contact details https://www.sussex-road.kent.sch.uk/topic/contact Admission arrangements https://www.sussex-road.kent.sch.uk/admission-arrangements/ Ofsted reports, Exam and assessment results and Performance tables https://www.sussex-road.kent.sch.uk/ofsted-performance/ Curriculum https://www.sussex-road.kent.sch.uk/class-pages/ Remote education https://www.sussex-road.kent.sch.uk/remote-learning-covid-19/	Headteacher

Behaviour policy

<https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/9b398c2be02243fca857d9746765a010/s-behaviour-policy-with-covid19-appendix.pdf>

Pupil premium

<https://www.sussex-road.kent.sch.uk/pupil-premium/>

Coronavirus (COVID-19) catch-up premium

<https://www.sussex-road.kent.sch.uk/covid-catch-up-funding/>

PE and sport premium for primary schools

<https://www.sussex-road.kent.sch.uk/sports-premium/>

Equality objectives

<https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/e2824415d49d41709f4eeee97c686564/the-equalities-act-2010.pdf>

Special educational needs and disability (SEND) information

<https://www.sussex-road.kent.sch.uk/special-educational-needs-and-disabilities/>

Complaints procedure

<https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/49a3f932da214926abd78ecd273baf0b/complaints-policy-and-procedure.pdf>

Governors' information and duties

<https://www.sussex-road.kent.sch.uk/meet-the-governors/>

Financial information

<https://www.sussex-road.kent.sch.uk/finance/>

Charging and remissions policies

<https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/dc38dfcf463f49259eb738d570743fc2/charging-and-remissions-policy.pdf>

Values and ethos – Throughout the site

<https://www.sussex-road.kent.sch.uk/welcome/>

Requests for paper copies

<https://www.sussex-road.kent.sch.uk/contact-details/>

<https://www.sussex-road.kent.sch.uk/school-policies/>

<https://www.sussex-road.kent.sch.uk/welcome/>

Policy	Review cycle		Approval level
School complaints	3 Years	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/49a3f932da214926abd78ecd273baf0b/complaints-policy-and-procedure.pdf to 10/2023	FGB
Capability of staff	3 Years	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/5cf69693774e453f8c8b73e67db27e93/capability-policy-sps.pdf to 01/2022	FBG based on SPS document
Newly qualified teachers (NQTs)	Under National Review *	https://www.gov.uk/government/publications/early-career-framework-reforms-overview/early-career-framework-reforms-overview *	FGB
Staff discipline, conduct and grievance (procedures for addressing)	3 Years	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/b6af3cc34d48428bbcb9ec8216efbdb3/fairness-at-work-and-staff-grievance-policy-sps.pdf To 01/2022	FBG based on SPS document
Single central record of recruitment and vetting checks	Live document	Protected Data not in the public domain	Headteacher
Statement of procedures for dealing with allegations of abuse against staff	3 Years	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/2fd821bce7c1434dba69a7f8cc76260e/s-allegations-against-staff.pdf to 01/ 2022	FGB
Teachers' pay	Annually	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/db86e7fecc6342919d2397ded3471f32/pay-policy-sps-to-september-2021.pdf to 09/2021	FGB
Accessibility plan	3 Years	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/f2793cd63f2b448fb3615676e8d580d8/single-equalities-action-plan-2016-to-2019.pdf	Headteacher

Policy	Review cycle		Approval level
Child protection policy and procedures including LAC and Post LAC	Annually	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/7919f8e2fe364fa9b488f01cc23f400d/safeguarding-and-child-protection-policy-kent-with-covid-response-jan.pdf to 08/2021	FGB
Children with health needs who cannot attend school	3 Years	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/9935967ffb1b408b9f849da4f4a7b263/children-with-health-needs-who-cannot-attend-school-policy.pdf	Headteacher using LEA Offer
Early years foundation stage (EYFS)	Due for review*	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/de9bdd78e18c44159a0d240842e35740/s-early-years-policy.pdf https://www.gov.uk/government/publications/changes-to-the-early-years-foundation-stage-eyfs-framework/changes-to-the-early-years-foundation-stage-eyfs-framework *	Headteacher
Special educational needs and disability	Annually	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/a4b38ff518a7457fabc4cb6ae1b3913d/special-educational-needs-and-disability-to-december-2021.pdf to 12/2021	FGB
Supporting pupils with medical conditions	3 Years	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/ee768c122823447b80f5ce410e9c8964/s-medicine-in-school-policy.pdf to 07/2023	FGB
Sex and relationships education	Annually	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/7a91268ad02440dea2c78a5ecbaac761/rse-policy-to-december-2021.pdf to 12/2021	FGB
Behaviour in schools and principles written statement	3 Years	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/9b398c2be02243fca857d9746765a010/s-behaviour-policy-with-covid19-appendix.pdf to 03/2022	FGB

Policy	Review cycle		Approval level
School exclusion	3 Years	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/bb4b216b2bf449249ddd8d5bc6a0e093/ns-exclusion-policy-and-procedure-kent.pdf to 09/2021	FGB using KCC document
Health and safety	Annually	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/8446f65e04dc4433b592ced186c5cdda/health-and-safety-policy-kent.pdf to 05/2022	FGB
First aid in schools	3 Years	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/1e285373f2844123b78d39ddf4d0552f/first-aid-in-school-policy.pdf to 05/2023	Headteacher
Premises management documents	Live documents	Held on 'Office 365 School Site'	H&S Governor Headteacher
Equality information and objectives (public sector equality duty) statement for publication	Every 4 years	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/e2824415d49d41709f4eeee97c686564/the-equalities-act-2010.pdf to 12/2023	Headteacher
Governors' allowances (schemes for paying)	3 Years	https://primarysite-prod-sorted.s3.amazonaws.com/sussex-road-community/UploadedDocument/42c55ccc736c4660ae20e7c0b4ee29a3/s-governors-allowances-policy.pdf to 06/2022	FGB
Instrument of government	Annually	Held in School Governors' information file and on 'Office 365 Governors'	FGB
Register of business interests of staff and governors	Live document annually	Recorded in Master index – not in the public domain	FGB Headteacher