

Year 6 Term 1

Looking to the future, how important are legacies from the past?

COMPUTING



Long-term Memory Knowledge:

Show an awareness of the placement of different keys on the keyboard by typing with increasing speed and accuracy.

Explain which software program you would choose to present your learning, depending on the audience and/or purpose, e.g. Word, PowerPoint.

Demonstrate how to use some of the presentational features the program offers to present your learning, e.g. font (including size, colour, style), layout (bullet points, text boxes, alignment, etc.)

Use some of the short cut keys on the keyboard to speed up the process of editing a document: ctrl+c (copy), ctrl+z (undo), ctrl+x (cuts selected content), ctrl+v (paste).

Key Vocabulary

type	write (something) on a <u>typewriter</u> or computer by pressing the keys.
software	the programs and other operating information used by a computer
shortcut	a record of the address of a file, website, or other data made to enable quick access
undo	to reverse the last action used

Progression in Resources:

Word

Relevance

Now	Children will be able to use shortcuts, become more familiar with the keyboard, which will enable them to work more efficiently using computers.
Future	Children will recognise how short cuts can help them work more efficiently in their further studies or employment.
Aspiration	As adults, children consider a career in computing or use these skills in a career which requires computing skills.

National Curriculum Links:

To select, use and combine a variety of software (including internet services) on a range of digital devices to design and create a range of programs, systems and content that accomplish given goals, including collecting, analysing, evaluating and presenting data and information

Essential Prior Learning:

Children should know how to access word.
They should be familiar with the keyboard.
They should be able to press two keys at the same time.

Progression in Skill:

Type at speed and with confidence.
Choose and use the appropriate software and features for the audience and purpose.
Use keyboard shortcuts such as ctrl+c, ctrl+z, ctrl+x, ctrl+v.