

Year 2 Term 6

## What relationship do we have with nature? Computing



processed document using the right mouse button.  
Independently log on and shut down.  
Use two fingers to scroll up and down.  
Open and save a new document.

### Long-term Memory Knowledge:

Understand what online bullying is and give some examples.  
Demonstrate how to use the enter key to start a new line of text when typing and the shift key to add punctuation to their writing: know the exclamation mark is shift+1 and the question mark is shift+/.  
Demonstrate how to copy and paste images from the internet into a document: use the right mouse button to open the menu and select copy or paste as needed.  
Demonstrate how to log on: know what your username and password is.  
Click on the windows and then shutdown icons to shut the computer down safely.  
Recognise the correct icon to open a new document.  
Find 'File' and 'Save as' to save a document: give your document a sensible name.  
Use two fingers on a touchpad to scroll up and down.

### Key Vocabulary

<b>online bullying</b>	being unkind, hurtful, or mean to someone using the internet or digital devices, such as sending nasty messages or sharing upsetting content
<b>copy</b>	taking text, pictures, or information from one place so you can use it somewhere else
<b>paste</b>	putting the copied text or images into a new place, such as a document
<b>save</b>	storing your work on a device so you can open it again later without losing it
<b>internet</b>	a global network that connects computers and devices, allowing people to find information and communicate online.

<b>shift Key</b>	a key on the keyboard used to type capital letters and symbols like ! and ?; it allows each key to have two symbols
<b>enter Key</b>	a key used to move the cursor to a new line or to confirm an action

### Progression in Resources:

Computers, Word, J2E write

### Relevance

<b>Now</b>	Develop their understanding of online bullying, recognising what it is and how it can happen when using the internet so they can take steps to avoid it. They build confidence in using key digital skills that can be used across a range of programs and situations. They also learn to open, save, and manage their work independently.
<b>Future</b>	Use technology safely and effectively in different areas of their lives. They apply their knowledge of online practical skills such as saving work, using the internet responsibly, and navigating devices with confidence. These skills support everyday digital tasks.
<b>Aspiration</b>	They may work in the world of online safety, maybe with the police or as an ethical hacker; they can use digital technology effectively in both their professional and personal lives.

### National Curriculum Links:

Use technology safely and respectfully, keeping personal information private; identify where to go for help and support when they have concerns about content or contact on the internet or other online technologies.  
Use technology purposefully to create, organise, store, manipulate and retrieve digital content.

### Essential Prior Learning:

Grow confidence in finding letters on a keyboard/ tablet to type short sentences.  
Find and use the space bar and delete keys on a keyboard.  
Use caps lock to type a capital letter to start a sentence, for names and I.  
Use a full stop at the end of a sentence.  
Use a finger to select options on a screen and draw/paint.  
Carry a laptop correctly.  
Press the X in the top right-hand corner to close down a screen.  
Log on and shut down with support.

### Progression in Skill:

Know what online bullying is and how it happens.  
Use the enter key to start a new line of text.  
Introduce the shift key to type exclamation and question marks.  
Copy and paste images from the internet into a word-